

Title: Shop Manager
Organisation: Hospice at Home Carlisle and North Lakeland
Hospice at Home West Cumbria
Base: Keswick
Salary: £ 9.20 per hour
Type: Permanent
Hours: 37.5 hours (flexible over 7 days)
Reference No: HHCNLH41

Hospice at Home are independent charitable organisations committed to providing high quality patient care. An opportunity has arisen for a Shop Manager to support the retail arm of the Charity's in a joint venture to be managed by Hospice at Home Carlisle and North Lakeland.

The proposed Shop Manager's role will be to ensure the profitability and efficient running of the Keswick Charity Shop located at 4 – 5 Museum Square, Keswick, CA12 5DZ. In the first instance the post holder will be expected to help with the initial set up of the shop. Once the shop is up and running the post holder will ensure the promotion of the Charity's in all aspects of work in a professional and efficient manner. The role will include guaranteeing the highest standards of customer care, to be proactive in generating donated goods from the public and encouraging growth in shop turnover, supporting the shop volunteers, being responsible for accurate financial and administrative procedures and to maintain high standards of displays throughout the shop.

We would like to hear from you if you have retail experience, the ability to communicate effectively with staff, volunteers and customers and are flexible in the hours specified.

Please contact Julie Blundell, Head of Income Generation and Marketing on 01768 210719 for an informal discussion and further information.

Please contact Liz Edmondson, HR & Estates Manager on 01228 603208 for a job description and application form.

Closing date for applications: Tuesday 18th June 2019
Interviews to be held on: Thursday 27th June 2019

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